



## **IMMEDIATE OPENING**

The U.S. Embassy in Paramaribo is recruiting applicants for the full-time, 40 hours/week, position of

### **Generator Mechanic**

Opening Date: September 21, 2015

Closing Date: October 5, 2015

#### **Major duties and responsibilities of this position include, but are not limited to the following:**

Employed as a Maintenance Mechanic to carry out skilled maintenance and repair work to the facilities electrical and generator systems throughout the Embassy buildings, grounds and residential owned/leased properties. Incumbent receives written or verbal request for maintenance services and ascertains all of the necessary information to determine whether the work is of a routine or emergency nature. Familiarization of general mechanical and electrical systems is required.

#### **Required Qualifications:**

NOTE: All applicants must address each of the selection requirements detailed below with specific and comprehensive information supporting each item:

1. Successful completion of secondary school and two (2) years of journey-level experience in the repair and maintenance of standby generator and/or uninterrupted power supply systems. Education or technical training in a field related to power generating plants or related electrical equipment through a recognized trade union, technical school or equivalent; accredited trade school, college or university may substitute for one (1) year of the required experience. One year of work experience is equivalent to thirty (30) semester hours of coursework from an accredited trade school, college or university.

2. Minimum of three to five (3-5) year experience as a repair mechanic or maintenance technician

working with power generators is required.

3. Level III in both English and host country language written and spoken proficiency required. (WILL BE TESTED).

4. The incumbent shall possess job knowledge to include general computer literacy, basic math and the ability to use measurement tools needed to lay out and cut shaped, threaded, and joined materials. He or she must be familiar with international building, electrical, and plumbing codes to be able to perform installation, maintenance, and repair work to meet code requirements. A general knowledge of building systems and operations, electrical principles and theories, and familiarization of the proper use and hazards of chemical materials is needed. Knowledge of normal, standby, and emergency modes of utility, generator, and UPS power is required. Must be proficient in the use of Microsoft Office software (Outlook, Word, Excel, Power Point etc) and other computer programs

5. The incumbent shall have the skills and abilities in the following areas: diagnosing and repairing diesel engines, large generators and alternators; testing electrical components and taking equipment readings with various meters, hand, power, and specialty tools to determine appropriate repairs. Additional skills include installation of emergency standby generator systems; installation of plumbing required for diesel fuels; distinguishing frequencies and sounds, color codes and odors in the operation of equipment in order to troubleshoot for repairs. Additional abilities include responding to emergency situations in an efficient and timely manner to effect immediate repairs; work in various adverse conditions such as tight or enclosed spaces, heights, and temperature extremes, indoors or outdoors to complete work assignments; communicate orally and in writing with co-workers, contractors and vendors to obtain and provide pertinent information. A driver's license is required. Must have excellent interpersonal skills and be able to handle a large workload and multiple tasks. Must be organized.

**Note: All applicants will have to take a competency exam.**

## **TO APPLY**

Interested and qualified candidates should send resume in **English** with copies of degrees earned to:

American Embassy Paramaribo  
Human Resources Office  
Attention: HRM Specialist  
Dr. Sophie Redmondstraat #129  
Phone: (597) 472900 #2228  
Fax: (597) 410972  
Email: BergenDO@state.gov

Applications will be accepted until close of business October 5, 2015.